



Sustainable Communities Work Programme 2015/16

This table sets out the Sustainable Communities Panel Work Programme for 2015/16; the items listed were agreed by the Panel at its meeting on 11th June 2015. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -
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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date – 11 June 2015

| Scrutiny Category | Item/issue | How | Lead member/lead officer | Intended outcomes |
|----------------------------|---|---------------|--|---|
| Setting the work programme | Priorities for 2014/15 – Cabinet Member/Director presentation | Report | Chris Lee/Simon Williams and Cabinet Members | To provide an overview of the departments priorities to establish where the Panel might focus their work programme and add value to the work of the council. |
| Setting the work programme | Agreeing the 2014/15 work programme | Report | Rebecca Redman | To enable the Panel to agree the draft 2015/16 work programme. |
| Scrutiny Review | Morden Leisure Centre | Verbal Update | Christine Parsloe | To provide the Panel with an update on work undertaken and planned in relation to the Morden Leisure Centre development. |
| Performance Monitoring | Circle Housing Merton Priory (Performance Monitoring) | Presentation | Representatives from CHMP | To enable the Panel to performance monitor progress with delivery of the stock transfer commitments, repairs and maintenance and to receive an update on the regeneration |

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| | | | | programme. |
| Performance Monitoring | Performance Reporting(including focus on waste management and street scene) | Verbal Report | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |

Meeting date – 2nd September 2015

| Scrutiny Category | Item/issue | How | Lead member/lead officer | Intended outcomes |
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| Pre decision scrutiny | Creating a Tourist Industry in Merton | Report | Chris Lee/James McGinlay | To provide the Panel with an overview of the councils work in this area to determine if Members feel a task group review of the tourist industry in Merton would add value. |

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| Pre decision scrutiny | Merton Adult Education | Report | Simon Williams | To enable the Panel to comment on proposals for the Merton Adult Education Service and to make any recommendations for Cabinet consideration. |
| Scrutiny Review | Draft Final Report – Housing Supply Task Group | Report | Rebecca Redman/Cllr Ross Garrod | To present the Final Report and recommendations of the Housing Supply Task Group to the Panel for endorsement and submission to Cabinet their consideration. |
| Scrutiny Review | Commercial Services and opportunities to maximise resources | Report | Chris Lee | To provide the Panel with an overview of the councils work in this area to determine if Members feel a task group review of commercial services would add value. |
| Performance Monitoring | Climate Change and Green Deal Task Group | Progress Report | James McGinlay | To provide the Panel with an update on the delivery of the action plan to implement all agreed recommendations |

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| | | | | resulting from this task group review. |
| Performance Monitoring | Performance Reporting(including focus on waste management and street scene) | Verbal Report | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |
| Setting the work programme | Work Programme 2015/16 | Report | Rebecca Redman | To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider. |

Meeting date – 11th November 2015

| Scrutiny Category | Item/issue | How | Lead member/lead officer | Intended outcomes |
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| Pre decision scrutiny | Budget/Business Plan Scrutiny (round 1) | Report | Chris Lee/Simon Williams/Caroline Holland | To comment on the councils budget proposals at phase 1. |

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| Pre decision scrutiny | Results of the wheeled bin pilot | Report | Chris Lee | To comment on the findings of the wheeled bin pilot and make any recommendations to Cabinet. |
| Scrutiny Review | Morden Leisure Centre | Verbal Update | Chris Parsloe | To provide an update to the Panel on the development of Morden Leisure Centre. |
| Performance Monitoring | Performance Reporting(including focus on waste management and street scene) | Verbal Report | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |
| Setting the work programme | Work Programme 2015/16 | Report | Rebecca Redman | To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider. |

Meeting date – January 2016

| Scrutiny Category | Item/issue | How | Lead member/lead officer | Intended outcomes |
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| Pre decision scrutiny | Budget and business plan scrutiny (round 2) | Report | Chris Lee/Simon Williams/ Caroline Holland | To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and coordinate a response to Cabinet. |
| Scrutiny Review | Scoping Report – Commercial Services Task Group | Report | Rebecca Redman | To agree the scope for the Panels task group review of commercial services. |
| Performance Monitoring | Circle Housing Merton Priory | Presentation | CHMP | Content of presentation to be discussed. Primarily covering repairs and maintenance issues and how they have been addressed and further issues mitigated. |

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| Scrutiny Review | Executive Response and Action Plan – Housing Supply Task Group | Report | James McGinlay/Steve Langley | To provide the Panel with a response to the Report and recommendations of the Housing Supply Task Group further to Cabinet consideration. |
| Performance Monitoring | Performance Reporting (including focus on waste management and street scene) | Verbal Update | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |
| Setting the work programme | Work Programme 2015/16 | Report | Rebecca Redman | To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider. |

Meeting date – February 2016

| Scrutiny Category | Item/issue | How | Lead member/lead officer | Intended outcomes |
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| Scrutiny review | Cycle Routes | Report | James McGinlay | To provide Members with an update on developments to cycling provision in Merton. |
| Pre decision scrutiny | Phase C Procurement programme (including parks, grounds, maintenance and waste) | Report | Cormac Stokes | To enable Members to undertake pre decision scrutiny of the contract for Phase C. |
| Performance Reporting | Town Centre Regeneration Update (including updates on developments re: developing cycling provision) | Presentation | James McGinlay | To provide a progress update on delivery of the councils town centre regeneration programme. |
| Performance Monitoring | Libraries Annual Report | Presentation | Anthony Hopkins | To provide the annual report on libraries service and to inform members of proposed future development of the libraries service. |

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| Performance Monitoring | Performance Reporting(including focus on waste management and street scene) | Verbal Report | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |
| Setting the work programme | Work Programme 2015/16 | Report | Rebecca Redman | To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider. |

Meeting date – March 2016

| Scrutiny Category | Item/issue | How | Lead member/ lead officer | Intended outcomes |
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| Pre decision | Highways maintenance – contract renewal | Report | Chris Lee | To provide members with an opportunity to comment on the highways maintenance contract renewal and to make any recommendations to Cabinet for consideration. |

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| Performance Monitoring | Climate Change and Green Deal Task Group | Progress Report | James McGinlay | To provide the Panel with an update on the delivery of the action plan to implement all agreed recommendations resulting from this task group review. |
| Pre decision scrutiny | TENTATIVE – Draft Heritage Strategy | Report | Anthony Hopkins | To comment on the draft Heritage Strategy and forward any recommendations to Cabinet, if necessary. |
| Scrutiny review | Shared Services | Report | Chris Lee | Briefing on shared services to update the Panel on work being undertaken by the Panel in this area, including proposals for establishing shared services across functions/services within the E&R department. |
| Performance Monitoring | Adult Skills and Employability Task Group – Progress on implementation of action plan | Report | James McGinlay/Yvonne Tomlin Cllr Holmes (Member Champion) | To performance monitor delivery of the action plan resulting from the task groups review of adult skills and employability. |

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| Performance Monitoring | Performance Reporting(including focus on waste management and street scene) | Verbal Report | Chris Lee | To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary |
| Scrutiny Review | Topic Suggestions 2016/17 | Report | Rebecca Redman | To seek topic suggestions from the Panel to inform discussions about the Panels 2016/17 work programme. |